

School Advisory Commission
130 Main Street
Lake Geneva, WI 53147

Agenda Notes
September 9, 2026
6:00pm

Attendees and Representing Term

Father Ray Guthrie-Pastor	
Dave Wieters- Principal	
Kirsten Janikowski- Chairperson	
Hans Hochstrasser- Vice Chairperson	2026-3
Rachel Lynch- Member at Large	2026-3
Heide Gaskins- Member at Large	2026-3
Kristen Wilson- Member at Large	2026-3
Kent Martzke- Member at Large	2026-1

Roles:

Facilitator: Dave Wieters
Note Keeper: Kristen Wilson
Time Keeper:
Absent: None
Guests: None

Meeting Objectives:

Objective 1- Review the Group's Meeting Norms
Objective 2- Prayer/Mission Statement
Objective 3- Approval of Previous Meeting Minutes
Objective 4- Visitor's Comments
Objective 5- Pastor's Report
Objective 6- Principal's Report
Objective 7- Teacher's Report
Objective 8- Executive Session

Prayer: All members

Mission Statement: Dave

Meeting Norms: Dave

Approval of the May SAC Minutes: Heidi, Rachel

Approval of the September Agenda: Kirsten, Kristen, Hans

Reports/Comments

Visitor's Comments:

There were no visitor's at this month's meeting

Pastor's Report:

No report

Principal's Report:

1. **Wisconsin Acts 57 & 89-** Act 57 was new last year. Dave gave the members a refresher on the definition of the law in the handout. Act 89 is new this year. Dave explained the new law to the members. It requires public and private schools to create communication policies between employees/volunteers and students (i.e. Coaches, Sports Apps, Clubs) and how to use that communication appropriately (i.e. Apps that include the parents, not just the students, and teachers and/or administrators CC'd on emails, etc.)
2. **Admissions and Enrollment-** The enrollment is up from last year! We had 110 students last year and 129 students this year. Rachel asked about class size numbers and what an ideal number be. Dave said an ideal number would be around 15 students per class, per grade. Dave informed the members that the current policy is that no class can exceed 25 students. If there is a class of 25 students, any family wishing to enroll their child in that class would be put on a waiting list. We have three students that qualify us to receive funds from the Special Needs Scholarship Program. Kristen asked if this money went into the general school budget and if the funds could be used for all of the students or if the money went into a Special Education fund and could only be used for materials, resources, and supports for the three students. Dave said the money goes into the general

school budget and funds can be used on all of the students for all student needs. The number of students whose families applied for the Wisconsin Parental Choice Program has increased this year. We have 29 students in K-8 (compared to 20 last year) and 4 students in Pre-K (compared to 1 student last year.)

3. **Archdiocese of Milwaukee Policy Update-** There were 12 new policy updates for the 2026-2027 school year. Dave gave the members a list of the policies and a summary of what was changed, been updated, or is new in the handout. The 12 updates relate to the follow policies: Financial Reporting, Electronic Resources and Communication, Social Media, Electronic Communication with Students, Student Promotion and Retention, Student Acceleration, Emergency Operations Plan, School Bus Audiovisual Recording, Appropriate Communications with Students, Parental Notification of Alleged Sexual Misconduct, Early Literacy Instruction and Assessment, and 3rd Grade Reading and Promotion.
4. **Athletics-** The girls Volleyball season has started! There is an A Team with 9 players and Cheryl Chamberlain is the head coach. The B Team has 7 players and the coach is Amanda Pechous.
5. **Building and Grounds-** Lots of new and amazing spaces in the school this year! The school now has a Teacher Workroom! Teachers can utilize this space as a break room to eat lunch, work room to work on projects requiring a larger space (the room is supplied with colored butcher paper, large paper cutting boards, and large tables) and as a professional development room for staff meetings or staff trainings. The STREAM Lab is finished! There is still a punch list for some minor things to get finished. The Ribbon Cutting Ceremony for the new classrooms and addition will be on Thursday, September 17th @ 4:30pm. Dave updated the members on the security during the school masses. We are fortunate enough to have the Lake Geneva Resource Officer present during our school masses to keep our students and staff safe.
6. **Emergency Operations Plan-** The school will be using the Standard Response Protocol called "I Luv You Guys." This protocol defines 5 specific emergency actions for the staff using common language, SHELS, which stands for Secure, Hold, Evacuate, Lockdown, and Shelter.
7. **Family Handbook Updates-** Dave explained the 5 updates and gave a summary of each one. The 5 policies that were updated relate to

Academics, Student Expectations, Health and Safety, Daily Operations, and Tuition and Communication.

8. **Grants-** The Love one Another School Grant is helping to pay for Tuition Assistance. Dave applied for a FEMA Security Grant.
9. **Home and School-** Home and School has updated their By-Laws. The Houlihan Foundation Matching Grant helped to pay for STREAM Lab equipment, STREAM Lab curriculum, ViewSonic Interactive Panels (Smartboards) and new teacher MacBook Neos. Wow! The school is forever grateful!
10. **i-Ready-** The school is piloting this assessment. There is no cost. It will replace the STAR Assessment. The i-Ready assessment is taken on the computer and measures students skill level in Math and Reading. It will assist teachers in designing instruction, lesson plans, and address gaps.
11. **Liturgy-** Dave summarized the school mass schedule for September and October. The list included the dates of the masses and which grades were leading each mass.
12. **Personnel-** We would like to welcome and acknowledge our 6 new staff members! Sam Bardales (Math) Mireya Sanchez (Kindergarten) Sandra Cruz (Student and Family Engagement) Jenny Davidson (4K) Chandra Droske (Art) and Kellen Patrick (Elementary P.E.)
13. **School Budget-** No current report
14. **Strategic Planning Partnership with Marquette University-** The overview of the partnership is to develop a steering committee of participants from Sfds consisting of parents, teachers, and other volunteers. The discussions would be focused around enrollment growth, catholic identity, academic excellence, facilities, long term goals, goal sustainability, and alignment of the curriculum with the NSBECS (National Standards and Benchmarks for Effective Catholic Schools). The focus groups would develop a 3-5 year strategic plan, identify the strategic direction for the plan, and implement action. The timeline would be around 9 months (Labor Day to Memorial Day). There was no update or current report on that at this months meeting.
15. **Technology-** Teachers have new MacBook Neos and classrooms now have new ViewSonic Interactive Panels (Smartboards).
16. **Wisconsin Forward Exam-** This assessment comes from the Wisconsin Department of Public Instruction.

17. **Upcoming Events-** Dave provided the members with a list of events the school, the students, and the staff will be participating in for the month of September and into October.

Adjournment:

The next SAC meeting will be on Wednesday, October 14th, 2026 @ 6:00pm